

American Balint Society Committee on Intensives and Coordinator of Intensives

Organization and Responsibilities

Approved by ABS Council, June 12, 2006

Committee on Intensives

- The Committee on Intensives shall be a standing committee of the American Balint Society (ABS).
- The chair will be the Coordinator of Intensives, for as long as s/he holds that elected post.
- The Committee on Intensives serves as a consulting body to the Coordinator of Intensives. They will advise the Coordinator, take on tasks delegated by the Coordinator, and provide input regarding and balance the interests of all stakeholders in Balint Leadership Training Intensives conducted by the American Balint Society.
- The membership of the committee will ultimately be determined by the Coordinator of Intensives. Most committee members shall be selected from those who have already hosted an Intensive. A five-person committee seems ideal, with two people who have most recently hosted Intensives rotating on each year as others rotate off. Other members should include the president-elect and treasurer of the ABS. In addition, a member of the ABS who has attended an Intensive (as a participant or faculty member) but has not hosted one will be invited to join the Committee. This should not be an individual who plans to attend his/her final credentialing intensive during that year. The Committee will be reconstituted each year in June, by the Coordinator of Intensives.

Coordinator of Intensives

- To assure communication and coordination, the Coordinator of Intensives will concurrently be appointed a member of the ABS Council, unless elected to the Council in his/her own right.
- The Coordinator of Intensives also serves as a standing member of the Credentialing Coordinating Committee. However, s/he may not serve as Chair of that Committee.
- The role of the Coordinator of Intensives is to:
 1. Maintain policy documents;
 2. Keep records (financial, syllabi, faculty, evaluations, etc.) of each Intensive;
 3. Propose new policy and procedures, if necessary, dealing with legal, liability, financial issues surrounding Intensives. The Coordinator will take any suggestions regarding substantive change to the Council which has the power to decide on all matters of policy and significant new procedures;
 4. Carefully review the proposed budget and contractual agreements in the host's proposal and make the Council aware of any potential financial or liability risks;
 5. Indicate the decision and development points at which the Intensive host(s) must consult with them;

6. Develop new sites and hosts for intensives in keeping with existing guidelines and help/support them through the process of hosting an Intensive, especially for the first time.
 7. The Coordinator of Intensives has the authority to implement all guidelines involving Intensives, as outlined by the Council in the document “Principles, Requirements and Guidelines for hosting the Balint Leadership Training Intensive.”
 8. The above role includes serving as consultant to hosts concerning choice of faculty in keeping with the guidelines and needs of the organization as a whole. These guidelines state that the Coordinator of Intensives will approve all faculty proposed for each Intensive. The Coordinator will keep an up to date list of who has served as intensive faculty and who is due to be invited, working with the opportunities committee and credentialing committee to ensure this.
- In the event the Coordinator of Intensives applies to host an Intensive, another person from the Committee on Intensives will be designated to represent the interests of the ABS and will assume the duties of Coordinator of Intensives as they apply to that Intensive.

This revised document was approved by the Council of the American Balint Society on June 12, 2006, replacing the version that was dated May 4, 2004.